

WHO'S WHO ON THE BAR/BAT MITZVAH PROFESSIONAL TEAM

Welcome to the excitement of Bar/Bat Mitzvah study! Here's your quick reference guide to all the people who will be helping you on your journey.

If you need to: dial: and talk to:

Reserve the Barshop Auditorium for a luncheon or party?	733-9135, ext. 120 geri@beth-elsa.org	Geri Gregory	As soon as you have your date, call! The use of the Barshop on Saturday evenings is first-come, first-served.
Begin studying with the Bar/Bat Mitzvah tutor	479-2482 urihagit@yahoo.com	Hagit Lifschitz, Bar/Bat Mitzvah Tutor employed through Temple Beth-El.	Hagit begins working with students six months in advance of the service date. Tutoring sessions may take place at the Lifschitz Home or at Temple. Requests for other tutors should be discussed with Cantor Berlin.
Get the mailing address for all your classmates.	733-9135, ext. 107 edith@beth-elsa.org	Edith Vanderventer	Edith will e-mail you up-to-date class rosters so that you can fulfill the mitzvah of inviting all your classmates to your Bar/Bat Mitzvah celebrations.
Get your photograph in the Temple Bulletin.	733-9135, ext. 107 edith@beth-elsa.org	Edith Vanderventer	Two months in advance of the service, we need a photograph suitable for reproduction
Discuss room set-up or catering needs	210-325-9792 tomasantonio68@gmail.com	Tomas Montano	You will need to discuss how you would like the room set up for the Kiddush luncheon.

Now it is time to begin studying.

Edith Vanderventer will schedule these appointments:

dial:		and talk to:	
Schedule an appointment to:	733-9135, ext. 107 edith@beth-elsa.org	Edith Vanderventer	Staff contact person. Edith is your first point of contact to schedule all appointments.
Select the Torah and Haftarah verses with the Rabbi		Seven months prior to the service, the Rabbi meets with the student <i>and</i> parents to discuss the portions and select the verses to be studied.	
Write your D'var Torah with the Rabbi		The Rabbi meets with the student five months in advance.	
Learn to chant the Haftarah portion and blessings.		The student begins working with Cantor Berlin five months in advance of the service date.	
Plan how to honor family members during the Bar/Bat Mitzvah service.		Refer to the chart you received at the Bar/Bat Mitzvah Orientation, and parents (only) fill out form online three months in advance.	
Learn how to sing the musical portions of the service, including Candle blessing, Bar'chu, Sh'ma, Kedusha, Oseh Shalom and Kiddush.		Students will meet with Bob Brewer, Temple organist, over the course of their preparation. Edith will help to schedule these appointments.	

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